

## **BOARD OF SELECTMEN**

### **Public Meeting**

**December 3, 2014**

**Present:**

Chairman David Swenson

Terry Jarvis, Selectman

**Excused Absence:**

David Bickford, Selectman

**Also Present:**

Jeremy Bourgeois, Town Administrator

The meeting was called to order by Chair Swenson at 6:00 PM.

**Account 4903 Buildings**

The discussion concerns three items for the Fire Department. They are:

- 1) Furnace at \$16,000
- 2) Renovations at \$18,000
- 3) Replacement of carpet in Community Room at \$7,000

Selectman Jarvis said the carpet was cited in the Dept. of Labor inspection as a hazard because of loose and pulled threads. She said the furnace is 48+ years old and the oil tank is underground and should have been removed several years ago. The renovation work is to move the offices to the front of the building. The offices are currently located upstairs and difficult for the public to access. Chair Swenson said he agrees with the rationale for the carpet and the replacement of the furnace. However, he does not agree with the total renovation cost. He would agree to \$23,000. Selectman Jarvis explained originally the plan was for volunteers to help build the offices. That changed when the then former Building Inspector (Arthur Capello) said the ceiling was not built to code and more work than anticipated would need to be done. Chair Swenson said he would like a more recent formal opinion. Selectman Jarvis said she does not like the fact that citizens have to walk through the apparatus bays to get to the offices. She said if the offices were moved, the upstairs could be converted to sleeping quarters. There was no decision made at this time.

TA Bourgeois was asked to schedule an inspection with the Building Inspector and the Fire Chief.

**SB2:**

TA Bourgeois said he had reached out to other communities for copies of their voter guides and asked how they distributed them. Some towns mail them out, some publish it

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in the newspaper, and some post it in public places around town. TA Bourgeois said the post office has Every Door Direct which sends to everyone in town and would cost \$226.28.

Chair Swenson stated the Planning Board has done an extensive editing to the Zoning Ordinances. He said they need to know if all the changes have to be included in the voter's guide and be placed on the ballot because they are looking at anywhere from 50-100 pages. TA Bourgeois was asked to contact legal counsel for advice.

Selectman Jarvis asked about listing the CRF's (Capital Reserve Funds) and ETF's (Expendable Trust Funds) on the warrant. She said in the past they have listed them as one article. Chair Swenson said he was in favor of listing them as one article. Selectman Jarvis indicated she was also in favor of doing it that way.

TA Bourgeois said if the ballot is going to be that lengthy, they might want to revisit Account 4140 Elections & Registration to make sure they budget enough to cover the cost of printing the ballot. Chair Swenson asked the TA to set up a conference call between the Chairman of the Planning Board, The TA, the Town Clerk and himself with legal counsel. Selectman Jarvis said it might be necessary to increase the amount budgeted for the Town Report as well. TA Bourgeois will speak to the Land Use Clerk to determine the number of pages involved in the changes.

The next meeting will be held on December 5<sup>th</sup>, 2014 at 1:00 PM or December 12<sup>th</sup>, 2014. The TA will check with Selectman Bickford as to his availability on those dates.

**Selectman Jarvis made a motion to adjourn. Chair Swenson seconded the motion. The motion passed 2-0.**

The meeting adjourned at 6:31 PM.

Respectfully submitted,  
Laura Zuzgo

A video recording of this meeting is on file with the Office of the Town Clerk, is available for public viewing during normal business hours, and will be retained in accordance with the New Hampshire Municipal Records Board rules established under RSA 33-4:4, or for a minimum of 24 months.